Appendix A

				Appendix A
Internal Audit Plan - CBC	QTR	Planned days	Actual days	Comments
CORPORATE AREAS				
Annual Governance Statement	1	20	12.6	Complete
Anti-Fraud & Corruption	ALL	5	1.2	on-going
NFI	ALL	5	5	on-going
COVID support work	ALL	52	17.1	on-going
Programme Board	ALL	5	0.3	on-going
CUSTOMER & DIGITAL (Asim Khan)				
Customer Services				
Council Tax	2	15	2	In progress
Business Rates	2	15	5.4	In progress
Sundry Debtors	2	15	6.6	In progress
Project support	2	5	0	On-going
іст				
Review 1	2	15	0	To commence Q4
Review 2	4	10	0	To commence Q4
Streetscene / Neighbourhoods				
Plant inventories / contract management	3	15	0	To commence Q3
PLANNING & DEVELOPMENT (Jonathan Noad)				
Planning / Development Control				
Section 106 agreements	4	15	0	To commence Q4
Community Infrastructure Levy	4	15	0	To commence Q4
COMMERCIAL & PROPERTY (Mark Lester)				
Commercial & Assets				
Commercial and Assets	4	10	0	To commence Q4
Market Walk	1/2	15	23.4	Complete
Primrose Garden	2	15	16.3	Complete
Leisure Centres	2	15	0.5	in progress
Tatton Extra Care Scheme	ALL	5	3.4	on-going
COMMUNITIES (Jennifer Mullin)				
Safeguarding (incl Prevent arrangements)	4	10	0	To commence Q4

Integrated Home Improvement Service / Disabled Facilities Grants	2	15	13	Draft report
TRANSFORMATION &	2	13	13	Diarerepore
PARTNERSHIPS (Vicky Willett)				
Performance Management / Data quality	1/3	15	15.2	Complete
Recruitment and Selection	4	10	0	To commence Q4
Payroll	3	10	0.2	To commence Q3
GOVERNANCE - (Chris Moister)				
General Data Protection Regulations	4	15	0.4	To commence Q4
Health and Safety	3	15	0	To commence Q4
Risk Management	3	10	1.5	In progress
Compliance with contract procedure rules	1	10	10.8	Complete
FINANCE - (Louise Mattinson)				
Budget Monitoring and reporting	3	15	0	To commence Q3
Journals / Bank reconciliations	3	10	0	To commence Q3
Creditors	3	15	0.2	To commence Q3
Treasury Management	2	10	5.1	in progress
Income collection	1	15	12	Draft report
GENERAL AREAS				
Post Audit Reviews	ALL	5	6.5	on-going
Contingency / Irregularities	ALL	5	0.7	on-going
PSIAS - PEER REVIEW	ALL	5	3.6	Complete
Residual Work from 20.21	1	5	11.6	Complete
Internal Audit Effectiveness review	4	2	0	To commence Q4
GRACE (Administrator role)	ALL	5	4.2	on-going
GIVIEL (Manimistrator Fole)	ALL	3	7.2	on going
Committee Reporting / Effectiveness Review	All	20	2.1	on-going
TOTALS		489	180.9	
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